



Town of Camp Verde Vision Statement

"Camp Verde is welcoming, a safe community, a vibrant economy, thoughtfully growing, and offering an exceptional quality of life."

**AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
PARKS & RECREATION COMMISSION
473 S. MAIN STREET, SUITE 106
MONDAY, FEBRUARY 2, 2026 at 6:00 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/82709681987?pwd=BNZVpEqYQMKIazot5qGUuKNPb4tlye.1>

One Tap Mobile: 1-253-215-8782 or 1-346-248-7799

Meeting ID: 827 0968 1987

Passcode: 330675

Note: Commission member(s) may attend Regular Sessions either in person, by telephone, or internet/video conferencing.

- 1) Call to Order**
- 2) Roll Call.** Chairperson Candra Faulkner, Vice Chairperson Mary Hughes, Commissioner Glenda Duncan, Commissioner Victoria O'Malley, Commissioner Doug Ashley, Commissioner Zach McKay, Commissioner Shane Gerhardt.
- 3) Pledge of Allegiance**
- 4) Consent Agenda** - All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission requests.
 - a) Approval of Minutes:**
 - 1) Regular Session – January 5, 2026 Pg. 3
 - b) Set Next Meeting Date and Time:**
 - 1) Regular Session Monday, March 2, 2026 at 6:00 p.m.
 - 2) Regular Session Monday, April 6, 2026 at 6:00 p.m.
- 5) Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to Town Staff).** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

- 6) **Presentation by Camp Verde 4 Community on the plans for a new track and facility at the Camp Verde Unified School District campus.** Staff Resource: Town Manager Miranda Fisher. Pg. 9
- 7) **Presentation and update on Camp Verde Sports Complex projects.** Staff Resource: CIP Project Manager Martin Smith. Pg. 11
- 8) **Presentation and discussion about the use of partnership agreements with non-profits who use Town Parks and Recreation facilities.** Staff Resource: Town Manager Miranda Fisher. Pg. 13
- 9) **Update on the Parks & Recreation Master Plan.** Staff Resource: Parks & Recreation Manager Shawna Figy. Pg. 25
- 10) **Update on the ActiveNet registration software.** Staff Resource: Parks & Recreation Manager Shawna Figy. Pg. 27
- 11) **Commission Informational Reports.** These reports are relative to the committee meetings or events that Commission members attended.
- 12) **Update on Parks & Recreation current programming and events.** Staff Resource: Parks & Recreation Supervisor Tiffany Smith. Pg. 29
- 13) **Adjournment**

Note: Pursuant to A.R.S. §38-431.03A.2 and A.3, the Parks and Recreation Commission may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item. The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashes on January 28 at 5:00 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Leah Rhodes

Leah Rhodes, Town Clerk



DRAFT MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
PARKS & RECREATION COMMISSION
473 S. MAIN STREET, SUITE 106
MONDAY, JANUARY 5, 2026 at 6:00 P.M.

Note: Commission member(s) may attend Regular Sessions either in person, by telephone, or internet/video conferencing.

1) Call to Order

Vice Chair Faulkner called the meeting to order at 6:01 p.m.

2) Roll Call Vice Chairperson Candra Faulkner, Commissioner Glenda Duncan, Commissioner Mary Hughes, Commissioner Zach McKay, Commissioner Victoria O'Malley, and Commissioner Shane Gerhardt.

Also Present:

Town Manager Miranda Fisher, Parks and Recreation Supervisor Tiffany Smith, and Deputy Town Clerk Laura Keesler.

3) Pledge of Allegiance

Commissioner Hughes led the Pledge.

4) Oath of Office of Newly Appointed Parks and Recreation Commissioner Doug Ashley and Reappointed Commissioner Victoria O'Malley. Staff Resource: Deputy Town Clerk Laura Kessler.

Deputy Town Clerk Laura Keesler swore in the newly appointed Parks and Recreation Commissioner Doug Ashley and reappointed Commissioner Victoria O'Malley.

Commissioner Ashley was seated at the dais.

5) Acknowledgement of appreciation for David Grondin's three years of service as the Chair of the Parks & Recreation Commission. Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher and the Commission thanked and showed appreciation to David Grondin for his service as Chair of the Parks and Recreation Commission.

David Grondin shared some parting words for the Commission.

- 6) **Consent Agenda** - All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission requests.

a) **Approval of Minutes:**

- 1) Regular Session – December 1, 2025

b) **Set Next Meeting Date and Time:**

- 1) Regular Session Monday, February 2, 2026 at 6:00 p.m.
2) Regular Session Monday, March 2, 2026 at 6:00 p.m.

Motion was made by Commissioner Hughes to approve the next meeting dates, times, and meeting minutes, seconded by Commissioner Duncan.

Roll Call:

Commissioner Duncan: Aye
Commissioner McKay: Aye
Commissioner Gerhardt: Aye
Commissioner O'Malley: Aye
Commissioner Ashley: Aye
Vice Chairperson Hughes: Aye
Chairperson Faulkner: Aye

Motion Passed: 7-0

- 7) **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to Town Staff).** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

There were no speakers.

- 8) **Appointment of one Commissioner to serve as Chairperson and one Commissioner to serve as Vice Chairperson until January 2027.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher provided the Commission with an overview of the Town Code concerning the Chairperson and Vice Chairperson, including their roles and responsibilities.

Motion was made by Commissioner Hughes and seconded by Commissioner Duncan to appoint Vice Chairperson Faulkner as Chairperson.

Roll Call:

Commissioner Hughes: Aye
Commissioner Duncan: Aye
Commissioner McKay: Aye
Commissioner O'Malley: Aye
Commissioner Gerhardt: Aye
Commissioner Ashley: Aye
Vice Chairperson Faulkner: Abstain

Motion Passed: 6-0; 1 Abstention

Motion was made by Chairperson Faulkner and seconded by Commissioner O'Malley to appoint Commissioner Hughes as Vice Chairperson.

Roll Call:

Commissioner Duncan: Aye
Commissioner McKay: Aye
Commissioner O'Malley: Aye
Commissioner Hughes: Abstain
Commissioner Gerhardt: Aye
Commissioner Ashley: Aye
Chairperson Faulkner: Aye

Motion Passed: 6-0; 1 Abstention

- 9) **Discussion, consideration, and possible reassignment of Commission liaison responsibilities to include liaison assignments for newly appointed Commissioners.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher informed the Commission about the current liaison roles available.

Commission members discussed their involvement in various liaison roles and determined the liaisons would be as follows:

- **Verde Valley Dark Sky Chapter:** Commissioner O'Malley
- **Heritage Pool:** Vice Chairperson Hughes
- **Sports Complex:** Commissioner Gerhardt and Ashley
- **Verde Lakes Recreation Corporation:** Commissioner Duncan
- **Parks & Recreation Master Plan:** Chairperson Faulkner and Commissioner McKa
- **40th Anniversary Celebration:** Chairperson Faulkner, Vice Chairperson Hughes, and Commissioner O'Malley
- **Tourism Working and Engagement Group:** Commissioner Duncan and Gerhardt

- 10) Update on the Heritage Pool including a review of the Public Pool Survey results.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher spoke about a letter that was sent to the Unified School District advising them that the Town was interested in purchasing the land where the pool and skate park are located. She said the School District did not want to sell the land; they wanted to renegotiate the Intergovernmental Agreement. Ms. Fisher also spoke about the results of a recent community survey asking the community about the value of the pool to the Town.

There was Commission discussion with the Town Manager regarding the future of the pool with their direction to keep the pool going in its current format, with no major upgrades at this time, and to renegotiate the IGA with a long-term lease to be able to secure the proper funding. The Commission also expressed their desire to pursue a new pool facility at the Sports Complex in the future.

- 11) Update on the Draft 2026 General Plan Outreach Efforts.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated that staff will be hosting open houses in January to solicit public feedback regarding the General Plan Update. In February, the proposed changes will be presented to the Planning and Zoning Commission for their recommendation to the Town Council. In March, the Council will vote on the 2026 General Plan, and then the Updated General Plan will go to the voters in the August Primary Election.

- 12) Update on the Parks & Recreation Master Plan.** Staff Resource: Parks & Recreation Supervisor Tiffany Smith.

Parks & Recreation Supervisor Tiffany Smith spoke about the feedback staff received on the Parks and Recreation Master Plan survey and said they are still trying to solicit more feedback. She said Kimley-Horn came to Fort Verde Days in October and to Christmas Magic on Main in December where they engaged the public with a map showing places in Town that were important to them. They also will be attending more upcoming events in the Town to solicit more feedback. She said some of the top amenities are an aquatic pool facility, a splash pad, fishing areas, non-motorized ATV pads, and boating.

- 13) Parks and Recreation Commission Refresher Orientation.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher held an orientation for the Commission that focused on: Open Meeting Laws, Meeting Types, Executive Sessions, Meeting Management, Call to the Public, Motions, Code of Conduct & Ethics, Conflict of Interest, Ethics, Liability & Best Practices, Personal Devices & Social Media, Best Practices.

- 14) Commission Informational Reports.** These reports are relative to the committee meetings or events that Commission members attended.

Commissioners reported on the events that they attended this past month.

- 15) **Update on Parks and Recreation current programming and events.** Staff Resource: Parks & Recreation Supervisor Tiffany Smith.

Parks & Recreation Supervisor Tiffany Smith spoke about the Christmas Magic event that was held in December and about the upcoming events.

16) **Adjournment**

Chairperson Faulkner adjourned the meeting at 7:27 p.m.

Chairperson Candra Faulkner

Town Clerk Leah Rhodes

CERTIFICATION

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Parks & Recreation Commission of the Town of Camp Verde, Arizona, during the Regular Session held on the 5th day of January, 2026. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2026.

Leah Rhodes, Town Clerk

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Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: February 2, 2026

Agenda Item Type:

- | | | |
|---|--|--|
| ☐ Consent Agenda | ☒ Informational Presentation | ☐ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Town Manager

Staff Resource: Town Manager Miranda Fisher

Agenda Title: Presentation by Camp Verde 4 Community on the plans for a new track and facility at the Camp Verde Unified School District campus.

Attached Documents: [Camp Verde 4 Community](#) | [Camp Verde Track](#) | [Camp Verde, AZ, USA](#)

Estimated Presentation Time: 20 minutes

Estimated Discussion Time: 10 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable): N/A

- Funding Source / GL Account Number:
- Approved in the FY26 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

Camp Verde 4 Community is a community-based organization focused on promoting health, wellness, and community assets in Camp Verde through partnerships and fundraising efforts. One of the group's current initiatives is advocating for the development of a dedicated running track facility associated with the Camp Verde school campus.

Representative(s) of Camp Verde 4 Community will provide an informational presentation to the Commission outlining their vision, goals, and preliminary planning efforts related to a proposed track facility.

Question(s) before the Commission:

- Does the Commission have any questions for staff or the Camp Verde 4 Community representative(s)?

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Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: February 2, 2026

Agenda Item Type:

- | | | |
|---|--|--|
| ☐ Consent Agenda | ☒ Informational Presentation | ☐ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Public Works

Staff Resource: Martin Smith, CIP Project Manager

Agenda Title: Presentation and update on Camp Verde Sports Complex projects.

Attached Documents: *A copy of the PowerPoint presentation will be provided at the meeting.*

Estimated Presentation Time: 10 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable): N/A

- Funding Source / GL Account Number: Multiple Grant Funded
- Approved in the FY26 Budget? ☒ Yes ☐ No ☐ N/A ☐ Other:
- Is this an approved CIP Project? ☒ Yes ☐ No ☐ N/A ☐ Other:

Background Information:

Staff continue to advance the completion of Phase 1 of the Sports Complex. While the park is currently open to the public and available for use, several infrastructure elements and amenities remain under construction or unfinished.

This presentation will provide the Commission with an overview of recent progress, current activities, and upcoming milestones related to the project. The update will highlight work completed to date, identify remaining components of Phase 1, and outline the timeline and next steps for bringing the project to full completion.

The goal is to ensure the Commission remains informed on the development status and is aware of what to expect in the near term as the complex moves toward full operational readiness.

Connection to the [FY25-FY30 Strategic Plan](#)

This project complies with the Community Infrastructure section described in the Strategic Plan.

Question(s) before the Commission:

- Does the Commission have any questions for staff?

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Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: February 2, 2026

Agenda Item Type:

- | | | |
|---|--|--|
| ☐ Consent Agenda | ☒ Informational Presentation | ☐ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Town Manager

Staff Resource: Town Manager Miranda Fisher

Agenda Title: Presentation and discussion about the use of partnership agreements with non-profits who use Town Parks and Recreation facilities.

Attached Documents:

- Draft Partnership Agreement with the Camp Verde Little League

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable): N/A

- Funding Source / GL Account Number:
- Approved in the FY26 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

Historically, the Town's relationship with various organizations who seek to use the Town's Recreational Facilities has been limited to facility use agreements, which focused primarily on access to fields and amenities. While these arrangements allowed programs to operate, they did not fully capture the scope of the long-standing working relationships, shared responsibilities, or operational expectations between the Town and its youth sports partners.

Staff is now transitioning to Partnership Agreements that memorialize these relationships in writing, providing clearer expectations, greater consistency, and stronger protection of Town facilities, while continuing to support youth recreation.

The Partnership Agreements are intended to:

- Memorialize long-standing relationships with community organizations who use the Recreational Facilities on a routine and ongoing basis
- Clearly define roles, responsibilities, and points of contact
- Establish consistent expectations for facility access, scheduling, and priority use
- Clarify maintenance, safety, and equipment use responsibilities
- Improve documentation of field conditions and asset protection
- Address insurance, indemnification, and compliance requirements
- Create a standardized framework that can be applied across multiple organizations



Parks & Recreation Commission Agenda Information Memorandum

The attached Camp Verde Little League (CVLL) Partnership Agreement is provided as an example only. It is a working draft and not final, as staff is still negotiating certain terms with the organization. The draft is being shared to illustrate the structure and scope of future Partnership Agreements.

Question(s) before the Commission:

- Does the Commission have any questions for staff about these Partnership Agreements?
- Are there any terms or conditions that the Commission would like to see included in these Agreements?

PARTNER AGREEMENT
BETWEEN
THE TOWN OF CAMP VERDE, ARIZONA
AND
CAMP VERDE LITTLE LEAGUE

THIS PARTNER AGREEMENT (this “Agreement”) between the Town of Camp Verde, an Arizona municipal corporation (the “Town”) and Camp Verde Little League, a charter league through Little League International (“CVLL”), (collectively, “the parties”), is hereby entered into and shall be effective on the last signature date set forth below.

RECITALS

WHEREAS, the Town owns and operates certain public recreational facilities for the benefit of the community, including athletic fields and related amenities; and

WHEREAS, CVLL is a nonprofit youth sports organization that has provided organized baseball and softball programming for Camp Verde youth for more than twenty (20) years; and

WHEREAS, for over two decades, the Town and CVLL have worked collaboratively under an informal partnership whereby CVLL has utilized Town-owned athletic fields and related facilities for practices, games, and seasonal programming, including regular season play generally occurring from March through June and extended All-Star activities continuing into July; and

WHEREAS, throughout the course of this long-standing partnership, the Town has supported CVLL’s mission by allowing use of Town facilities, including fields, lighting, and concession buildings, without charging facility use fees, while Town staff and CVLL have coordinated field preparation, maintenance responsibilities, and scheduling needs to ensure safe and appropriate use of the facilities; and

WHEREAS, the parties now desire to memorialize and formalize their partnership in a written agreement that clearly defines roles, responsibilities, expectations, and procedures related to facility use, maintenance, safety, and administrative requirements, while continuing to support youth recreation in the community.

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein by reference, the following mutual covenants and conditions, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Town and the CVLL hereby agree as follows:

- 1) Purpose. The purpose of this Agreement is to establish terms and conditions under which the CVLL may utilize Bulter Park and the Sports Complex(“Recreational Facilities”).
- 2) Term of Agreement. This Agreement shall be effective as of the last date set forth below and shall remain in full force and effect until January 1, 2027 upon which time CVLL and the Town will meet to determine if any changes need to be made prior to the execution of a lease agreement automatic renewal terms.

- 3) Priority Use. CVLL shall have priority use of the Recreational Fields from the third week in February through end of June each year for practices, games, and related league activities. During this period, CVLL will make reasonable, good-faith efforts to accommodate external or shared use. Requests for external or shared use during YSO's priority period shall be coordinated in advance by the Parks & Recreation Division, and YSO will respond to such requests within two (2) business days.
- 4) Use of Facilities. The Town authorizes CVLL to use designated Recreational Facilities and equipment thereon, subject to the terms and conditions set forth in this Agreement, applicable Town ordinances, and Parks and Recreation policies. As part of the facility use agreement, the following will occur:
- a) Designated CVLL board members will be given keys and/or combination locks to access restrooms, concessions, fields, and storage areas as appropriate. The keys will need to be returned to Maintenance or Parks & Recreation staff at the end of each season or on a date mutually agreed upon for appropriate CVLL uses .
 - b) Designated CVLL Board members will be given limited access to Musco lighting for the purpose of extending the time of scheduled use or shutting lights off if done early via phone. Information will be provided to CVLL representatives through Parks & Recreation Staff.
 - c) A pre-season walk-through of the facilities to be used will be conducted with a representative of CVLL and Maintenance to look at conditions and identify any repairs or issues that may need to be addressed. The Town Maintenance staff shall issue a report within five (5) business days following the pre-season walk-through with identified repairs or issues to be remedied prior to the start of the CVLL season. The report shall include photographic evidence of the existing conditions of the Recreational Facilities and equipment at the time of the pre-season walk-through. All identified repairs or issues shall be remedied two (2) business days prior to the start of the CVLL season.
 - d) During CVLL season, a representative of the CVLL and Maintenance Staff will perform an inspection of the Recreational Facilities and equipment at least once a month to ensure conditions of the Recreational Facilities and equipment are known and documented in a report for historical purposes.
 - e) A post-season walk-through of the facilities will be conducted by the same representative from CVLL and Maintenance staff that did the pre-season walk-through to ensure the following:
 - i) Were all town tools put away in proper location and in the same condition as pre-season outside of normal wear and tear
 - ii) Were all areas cleaned and returned to pre-season conditions including all equipment and banners removed?
 - iii) Was concession stand cleaned with all equipment, perishable and non-perishable food items, and cleaning products removed
 - iv) Were all issued keys returned
 - v) Is there any new damage to the facility
 - f) A final report with photographs will be provided to CVLL by the Maintenance Staff to document the conditions at the close of the CVLL season.

- 5) Concessions. Concession stands located at the Recreational Facilities are the sole property of the Town. Concession stands may not be moved or used for individual or personal purposes. While concession stands are in use, the CVLL shall be responsible for cleaning and maintaining the concession stand area. Failure to adequately clean the area following use may result in loss of concession privileges in the Town's sole authority. Any equipment owned by CVLL may remain inside the Concession facility during their regular season but cannot be stored year-round inside the facility without permission from Parks & Recreation staff. Concession areas are subject to unannounced inspections by Town maintenance personnel and Parks and Recreation Department ("P&R") staff.
- 6) Event Modification and Amendment. The Town retains the sole authority to postpone, delay, or cancel any scheduled or unscheduled events at the Recreational Facilities due to inclement weather, unsafe field conditions, or for any other reason the Town deems appropriate. Following any postponement, delay, or cancellation to a scheduled or unscheduled event, the Town will notify CVLL within three (3) hours or as soon as feasibly possible. CVLL is solely responsible for notifying all participants of the Town's decision.
- 7) Maintenance.
- a) Town Responsibilities: The Town shall perform routine maintenance of the Recreational Facilities and its equipment during its designated "Working Hours," throughout the Term of this Agreement. The Town shall advise CVLL of its Working Hours and provide notice of any change in Working Hours, as applicable, during the Term.
 - i) Maintenance will allow use of all hand-tools and CVLL related items located in the first base dugout storage areas. Maintenance will be responsible for field care and maintenance issues which will include regular infield grooming, dragging, and grading.
 - ii) Only Town staff can operate Town owned equipment including tractors, mowers, and infield groomers.
 - iii) Maintenance will provide a hand drag that can be utilized around the infield and bases.
 - b) CVLL Responsibilities: CVLL shall be responsible for repairing or reimbursing the cost of repairing any damage to the Recreational Facilities and Town equipment, notwithstanding ordinary wear and tear resulting from normal, intended use. Other CVLL responsibilities include:
 - i) Report any damage or property issue to Parks & Recreation staff or Maintenance right away.
 - ii) Only a golf cart or a three-wheel ATV with turf tires may be utilized for purposes of infield prep/dragging. Any equipment that may be used by YSO will need to be inspected and approved by Maintenance prior to use on the fields. YSO must provide a list of individuals who will be completing the infield prep/dragging and must be 18 years or older. All individuals must be trained by Maintenance personnel prior to use of any equipment.
 - c) Determination of Damage: The Town shall make the initial determination of whether damage exceeds ordinary wear and tear and shall provide written notice to CVLL within

five (5) business days of discovery to allow for prompt repair. CVLL shall have five (5) business days to dispute such determination in writing; failure to dispute within this period shall constitute acceptance. The parties shall cooperate and act in good faith to coordinate repair work for any damage to the Recreational Facilities and equipment in order to ensure safe use as provided in Section 8 below.

- d) Emergency Maintenance: If the facilities are deemed unsafe or there is a major emergency, CVLL shall cease use immediately. Emergency contact information for Maintenance staff will be provided to the CVLL Board each season. If there is a water main break at the field, CVLL must contact the Maintenance staff member immediately.
- 8) Compliance with Laws and Safety. CVLL agrees to use the Recreational Facilities and equipment in a safe and responsible manner and in compliance with all applicable federal, state, county, and Town laws, ordinances, rules, and regulations. CVLL shall promptly report any violations of such laws or regulations occurring on Town property, including, but not limited to, incidents involving alcohol, drug, or tobacco use, to the Town Marshal's Office. CVLL shall take appropriate action to remove any person found to be in violation of applicable laws from the Recreational Facilities.
- 9) Certifications. CVLL coaches and league officials, as applicable, must hold current certification from a nationally recognized organization. Each CVLL shall determine the appropriate nationally recognized organization for its respective sport.
- 10) Termination. Either party may terminate this Agreement for any reason and written notice must be provided at least 30 days prior to the intended termination date.
- 11) Authorization/Designated Representative. The Town authorizes the P&R or its assignee to execute this Agreement on behalf of the Town and designates P&R staff as its point of contact, coordinate, and liaison with CVLL in the execution of this Agreement.
- 12) Documentation. The CVLL shall provide the P&R Manager or Supervisor with the following information and documentation to be kept on file in the P&R:
 - a) A current list of Board Members, including addresses, telephone numbers, and email addresses, within 30 days of executing this Agreement. Any changes to Board member contact information shall be provided to P&R immediately.
 - b) Evidence of non-profit status within 30 days of executing this Agreement.
 - c) A current copy of the CVLL bylaws.
 - d) A current list of all coaches and their contact information.
 - e) Documentation confirming that background checks have been performed on all volunteers shall be provided to P&R.
 - f) Copies of all applicable rules, regulations, and conduct forms executed by coaches, managers, officials, and sports parents/guardians prior to each season.
 - g) Proof of comprehensive general liability insurance as required by this Agreement.

The Town shall keep confidential all information received from CVLL under this paragraph, as permitted by Arizona law.

- 13) Equal Opportunity. CVLL agrees, subject to appropriate classification for purposes of ensuring the safety, health, and welfare of participants, that all persons shall be offered the opportunity to participate in recreation activities regardless of age, race, color, national origin, religion, sex, financial circumstances, and disability, unless such participation would create risk to the participant or other participants.
- 14) No Waiver. Failure of the Town to insist upon a strict performance of any term or condition of this Agreement shall not be deemed a waiver of any right or remedy of the Town.
- 15) Independent Contractor. CVLL and its personnel, including coaches and volunteers, shall act and are independent contractors and not employees, agents, or representatives of the Town.
- 16) Assignment. CVLL may assign its interest in this Agreement only with the prior written consent of the P&R Manager.
- 17) Amendments. This Agreement may be modified only by a written amendment signed by persons duly authorized to enter into contracts on behalf of the Town and the CVLL.
- 18) Governing Law; Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona, without regard to its conflict of law principles. Any legal action or proceeding arising out of or relating to this Agreement shall be brought exclusively in the state or federal courts located in Yavapai County, Arizona.
- 19) Indemnification. To the extent permitted by law, each party to this Agreement agrees (as indemnitor) to indemnify, defend and hold harmless every other party (as indemnitee) from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (collectively, "Claims") arising out bodily injury of any person (including death) or property damage, but only to the extent that such claims are caused by the act, omission or negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees or volunteers. Each party's obligation of indemnification shall survive the termination of this Agreement.
- 20) Insurance.
- a) General.
- i) Insurer Qualifications. Without limiting any obligations or liabilities of CVLL, CVLL shall purchase and maintain, at its own expense, the minimum insurance set forth in this subsection with insurance companies authorized to do business in the State of Arizona pursuant to A.R.S. § 20-206, as amended, with an AM Best, Inc. rating of A or above, and with policies and forms satisfactory to the Town. Failure to maintain insurance as specified herein may result in termination of this Agreement at the Town's option.
- ii) No Representation of Coverage Adequacy. By requiring insurance herein, the Town does not represent that coverage and limits will be adequate to protect CVLL. The Town reserves the right to review any and all of the insurance policies and/or endorsements cited in this Agreement but has no obligation to do so. Failure to demand such evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve CVLL from, nor be construed or deemed a waiver of, its obligation to maintain the required

insurance at all times during the performance of this Agreement.

- iii) Additional Insured. All insurance coverage and self-insured retention or deductible portions, except Professional Liability insurance, if applicable, shall name, to the fullest extent permitted by law for claims arising out of the performance of this Agreement, the Town, its agents, representatives, officers, directors, officials and employees as Additional Insured.
- iv) Coverage Term. All insurance required herein shall be maintained in full force and effect until all work or services required to be performed under the terms of this Agreement are satisfactorily performed, completed and formally accepted by the Town.
- v) Primary Insurance. CVLL's insurance shall be primary insurance with respect to performance of this Agreement and in the protection of the Town as an Additional Insured.
- vi) Waiver. All policies, except for Professional Liability shall contain a waiver of rights of recovery (subrogation) against the Town, its agents, representatives, officials, officers and employees for any claims arising out of the work or services of CVLL. CVLL shall arrange to have such subrogation waivers incorporated into each policy via formal written endorsement thereto.
- vii) Policy Deductibles and/or Self-Insured Retentions. The policies set forth in these requirements may provide coverage that contains deductibles or self-insured retention amounts. Such deductibles or self-insured retention shall not be applicable with respect to the policy limits provided to the Town. CVLL shall be solely responsible for any such deductible or self-insured retention amount.
- viii) Use of Subcontractors. If any work under this Agreement is subcontracted in any way, CVLL shall execute written agreements with its subcontractors containing the indemnification provisions and insurance requirements set forth herein protecting the Town and CVLL. CVLL shall be responsible for executing any agreements with its subcontractors and obtaining certificates of insurance verifying the insurance requirements.
- ix) Evidence of Insurance. Prior to commencing any work or services under this Agreement, CVLL will provide the Town with suitable evidence of insurance in the form of certificates of insurance and a copy of the declaration page(s) of the insurance policies as required by this Agreement, issued by CVLL's insurance insurer(s) as evidence that policies are placed with acceptable insurers as specified herein and provide the required coverages, conditions and limits of coverage specified in this Agreement and that such coverage and provisions are in full force and effect. Confidential information such as the policy premium may be redacted from the declaration page(s) of each insurance policy, provided that such redactions do not alter any of the information required by this Agreement. The Town shall reasonably

rely upon the certificates of insurance and declaration page(s) of the insurance policies as evidence of coverage, but such acceptance and reliance shall not waive or alter in any way the insurance requirements or obligations of this Agreement. In the event any insurance policy required by this Agreement is written on a “claims made” basis, coverage shall extend for two years past completion of the Services and the Town’s acceptance of the CVLL’s work or services and as evidenced by annual certificates of insurance. If any of the policies required by this Agreement expire during the life of this Agreement, it shall be CVLL’s responsibility to forward renewal certificates and declaration page(s) to the Town 30 days prior to the expiration date. All certificates of insurance and declarations required by this Agreement shall be identified by referencing this Agreement; certificates of insurance and declaration page(s) of the insurance policies submitted without referencing this Agreement, as applicable, will be subject to rejection and may be returned or discarded. Certificates of insurance and declaration page(s) shall specifically include the following provisions: (1) the Town, its agents, representatives, officers, directors, officials and employees are Additional Insureds as follows: (a) Commercial General Liability – Under Insurance Services Office, Inc., (“ISO”) Form CG 20 10 03 97 or equivalent, (b) Auto Liability – Under ISO Form CA 20 48 or equivalent, (c) Excess Liability – Follow Form to underlying insurance; and (2) CVLL’s insurance shall be primary insurance with respect to performance of this Agreement; and (3) a clear statement that all policies, except for Professional Liability, waive rights of recovery (subrogation) against Town, its agents, representatives, officers, officials and employees for any claims arising out of work or services performed by CVLL under this Agreement. ACORD certificate of insurance form 25 (2014/01) is preferred. If ACORD certificate of insurance form 25 (2001/08) is used, the phrases in the cancellation provision “endeavor to” and “but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives” shall be deleted. Certificate forms other than ACORD form shall have similar restrictive language deleted.

b) Required Insurance Coverage.

- i) Commercial General Liability. CVLL shall maintain “occurrence” form Commercial General Liability insurance with an unimpaired limit of not less than \$1,000,000 for each occurrence, \$2,000,000 Products and Completed Operations Annual Aggregate and a \$2,000,000 General Aggregate Limit. The policy shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury. Coverage under the policy will be at least as broad as ISO policy form CG 00 010 93 or equivalent thereof, including but not limited to, separation of insured’s clause. To the fullest extent allowed by law, for claims arising out of the performance of this Agreement, the Town, its agents, representatives, officers, officials and employees shall be cited as an Additional Insured under ISO, Commercial General Liability Additional Insured Endorsement form CG 20 10 03 97, or equivalent, which shall read: “Who is an Insured (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of “your work” for that insured by or for you.” If any Excess insurance is utilized to fulfill the requirements of this

subsection, such Excess insurance shall be “follow form” equal or broader in coverage scope than underlying insurance.

- ii) Vehicle Liability. CVLL shall maintain Business Automobile Liability insurance with a limit of \$1,000,000 each occurrence on CVLL’s owned, hired and non-owned vehicles assigned to or used in the performance of the CVLL’s work or services under this Agreement. Coverage will be at least as broad as ISO coverage code “1” “any auto” policy form CA 00 01 12 93 or equivalent thereof. To the fullest extent allowed by law, for claims arising out of the performance of this Agreement, the Town, its agents, representatives, officers, directors, officials and employees shall be cited as an Additional Insured under ISO Business Auto policy Designated Insured Endorsement form CA 20 48 or equivalent. If any Excess insurance is utilized to fulfill the requirements of this subsection, such Excess insurance shall be “follow form” equal or broader in coverage scope than underlying insurance.
 - iii) Professional Liability. If this Agreement is the subject of any professional services or work, or if the CVLL engages in any professional services or work in connection with performing the work under this Agreement, the CVLL shall maintain Professional Liability insurance covering negligent errors and omissions arising out of the Services performed by the CVLL, or anyone employed by the CVLL, or anyone for whose negligent acts, mistakes, errors and omissions the CVLL is legally liable, with an unimpaired liability insurance limit of \$2,000,000 each claim and \$2,000,000 annual aggregate. In the event the Professional Liability insurance policy is written on a “claims made” basis, coverage shall extend for two years past completion and acceptance of the Services, and the CVLL shall be required to submit certificates of insurance and a copy of the declaration page(s) of the insurance policies evidencing proper coverage is in effect as required above.
 - c) Cancellation and Expiration Notice. Insurance required herein shall not expire, be canceled, or materially change without 30 days’ prior written notice to the Town.
- 21) Provisions Required by Law. Each and every provision of law and any clause required by law to be in the Agreement will be read and enforced as though it were included herein and, if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party, the Agreement will promptly be physically amended to make such insertion or correction.
- 22) Severability. The provisions of this Agreement are severable; any provision or application held to be invalid by a court of competent jurisdiction shall not affect any other provision or application which may remain in effect without the invalid provision or application.
- 23) Entire Agreement; Interpretation; Parol Evidence. This Agreement represents the entire agreement of the parties with respect to its subject matter, and all previous agreements, oral or written, entered into prior to this Agreement are hereby revoked and superseded.

24) Counterparts. This Agreement may be executed in multiple counterparts or addendums, each of which shall be an, original but all of which shall constitute one agreement.

25) Notices. Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if (a) delivered to the party at the address set forth below, (b) deposited in the U.S. Mail, registered or certified, return receipt requested, to the address set forth below, (c) given to a recognized and reputable overnight delivery service, to the address set forth below:

If to the Town: Town of Camp Verde
473 South Main Street
Camp Verde, Arizona 86322
Attn: Parks and Recreation Department

With copy to: Pierce Coleman, PLLC
17851 North 85th Street, Suite 175
Scottsdale, Arizona 85255
Attn: Trish Stuhan

If to CVLL: _____

Attn: _____

or at such other address, and to the attention of such other person or officer, as any party may designate in writing by notice duly given pursuant to this section. Notices shall be deemed received (a) when delivered to the party, (b) three business days after being placed in the U.S. Mail, properly addressed, with sufficient postage, or (c) the following business day after being given to a recognized overnight delivery service, with the person giving the notice paying all required charges and instructing the delivery service to deliver on the following business day.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date and year last set forth below.

“CVLL”

By: _____
Name: _____
Title: _____

“Town”

TOWN OF CAMP VERDE

Miranda Fisher, Town Manager

ATTEST:

Town Clerk

APPROVED AS TO FORM:

Trish Stuhan, Town Attorney
Pierce Coleman PLLC

DRAFT



Parks and Recreation Commission Agenda Information Memorandum

Meeting Date: February 2, 2026

Agenda Item Type:

- ☐ Consent Agenda ☒ Informational Presentation ☐ Discussion Item
☐ Action/Decision Item ☐ Executive Session Request ☐ Other:

Requesting Department: Parks & Recreation **Staff Resource:** Shawna Figy, Parks & Recreation

Manager Agenda Title: Update on the Parks & Recreation Master Plan.

Attached Documents:

- Statistically Valid Survey letter

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- ☒ Town Manager ☐ Legal ☐ Risk Management ☐ Finance ☐ Other:

Financial Review (if applicable):

- Funding Source / GL Account Number:
- Approved in the FY25 Budget? ☒ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☒ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

Kimley-Horn has hosted pop-ups during Town activities like Fort Verde Days, Christmas Magic on Main, and plan to attend Touch A Truck. They have also worked with Staff to host stakeholder meetings as part of the “gathering public input” stage. In addition, Kimley-Horn is looking at doing some meetings with Camp Verde Unified School District students. As part of the marketing and quest to gather public input, business cards have been developed with a QR that guides people to the website. These can be passed out by Town staff at a number of locations.

Kimley-Horn is currently finalizing the statistically valid survey to be mailed to a random selection of the community. The letter that will accompany this mailing is included in this packet.

Connection to the [FY25-FY30 Strategic Plan](#)

This connects to the Strategic Plan through increasing civic engagement and public participation. The completion of the Master Plan is also a goal of Town Council.

Question(s) before the Commission:

- Do you have any questions about this update on the Master Plan?



Town of Camp Verde

◆ 473 S. Main Street, Suite 102 ◆ Camp Verde, Arizona 86322 ◆
◆ Telephone: 928.554.0000 ◆
◆ www.campverde.az.gov ◆

January 21, 2026

Dear Town of Camp Verde Resident,

Your response to the attached/linked survey is very important.

The Town of Camp Verde's Parks and Recreation Division is conducting the Envision Camp Verde Parks, Recreation, Trails and Open Space Master Plan needs assessment survey. The results of this survey will be used to establish priorities for improvements to our current park system and future park development.

Your household was one of a limited number selected at random to receive this survey, therefore it is very important that you participate. We greatly value your time and feedback.

As a way to say thank you, at the end of the survey, you will have the opportunity to opt-in to a drawing for a chance to win one (1) \$500 prepaid Visa gift card for fully completing your survey.

The Town of Camp Verde has selected ETC Institute, an independent consulting company, as our partner to administer this survey. They will compile the data received and present the results to the Camp Verde Town Council. **Your responses will remain confidential.**

We expect this survey to take approximately 10-15 minutes to complete, however, each question is important. The time you invest in completing this survey will help us take a resident-driven approach to making decisions about the future of our parks system.

Please return your completed survey in the enclosed postage-paid envelope addressed to ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061.

If you have any questions, please feel free to contact Ryan Murray, ETC Institute at 913-254-4598 or ryan.murray@etcinstitute.com.

Sincerely,

A handwritten signature in cursive script that reads "Shawna Figy".

Shawna Figy, Parks and Recreation Manager





Parks and Recreation Commission Agenda Information Memorandum

Meeting Date: February 2, 2026

Agenda Item Type:

- ☐ Consent Agenda ☒ Informational Presentation ☐ Discussion Item
☐ Action/Decision Item ☐ Executive Session Request ☐ Other:

Requesting Department: Parks & Recreation **Staff Resource:** Shawna Figy, Parks & Recreation Manager

Agenda Title: Update on the ActiveNET registration software.

Attached Documents: N/A

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- ☒ Town Manager ☐ Legal ☐ Risk Management ☐ Finance ☐ Other:

Financial Review (if applicable):

- Funding Source / GL Account Number:
- Approved in the FY25 Budget? ☒ Yes ☐ No ☐ N/A ☐ Other:
- Is this an approved CIP Project? ☒ Yes ☐ No ☐ N/A ☐ Other:

Background Information:

As part of the CIP and Budget process, Council approved the purchase of new facility registration software during this fiscal year. After much research and many demonstrations, staff proceeded with ActiveNET. This software will allow online registration for our facilities, as well as replace our current program registration software, Sportsites.

The process to get started with ActiveNET has been quite intensive. Staff have been attending 4 hour trainings with ActiveNET staff each week and have homework to complete prior to the next meeting. We are in week 8 of this process.

Our goal was to go live with 2 programs by the end of October as their registration normally opens in November and carries on into January, however we ran into a few issues that caused us to postpone that go live date. We determined that we needed an amendment to our contract, which was addressed.

The complete go live date is still anticipated in February. Sarah Woodson, our Recreation Coordinator, has taken the lead on this project with support from the rest of the team. Once all of the back end is setup properly and the site is live, we are confident that this will be great for staff and the community alike. Staff has been able to start working and training on the back end of the site in the meantime so we are ready to hit the ground running once the amendment is signed.

Connection to the [FY25-FY30 Strategic Plan](#)

This connects to the Strategic Plan increasing public engagement and citizen satisfaction.



Parks and Recreation Commission Agenda Information Memorandum

Question(s) before the Commission:

- Do you have any questions about this software?



Parks and Recreation Commission Agenda Information Memorandum

Meeting Date: February 2, 2026

Agenda Item Type:

- ☐ Consent Agenda ☒ Informational Presentation ☐ Discussion Item
☐ Action/Decision Item ☐ Executive Session Request ☐ Other:

Requesting Department: Parks & Recreation **Staff Resource:** Parks & Recreation Manager, Shawna Figy

Agenda Title: Update on Parks and Recreation current programming and events

Attached Documents:

- Touch A Truck flyer
- Touch A Truck Press Release
- Pecan & Wine Flyer
- Pecan & Wine Press Release
- State of Town/40th notes
- Adult Basketball registration flyer
- Grasshopper Week 1 and 2 newsletters
- Seasonal Position postings

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- ☒ Town Manager ☐ Legal ☐ Risk Management ☐ Finance ☐ Other:

Financial Review (if applicable):

- Funding Source / GL Account Number:
- Approved in the FY25 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

This is a standard update added to the agenda at the request of the Commission. This update will include information about upcoming events along with summaries of recently completed events and programming.

Connection to the [FY25-FY30 Strategic Plan](#)

This aligns with the Council's Strategic Plan by enhancing our location and history through amenities and events.

Question(s) before the Commission:

- Do you have any questions about our previous upcoming events or programming?

TOUCH-A-TRUCK

A hands on opportunity to explore a variety of machinery!

FREE Kids Event



February 14th, 2026
11:00am to 3:00pm



Camp Verde Sports Complex!
990 Champion Trail
Camp Verde, Az!

Live Demonstrations!
Meet the people who
build, protect, and serve
the Verde Valley!

WARNING

No Pets or Dogs Allowed
Registered
Service Animals
Only

FREE Lunch
provided by



Kiwanis
CAMP VERDE ARIZONA

Register for Touch a Truck at
www.Eventeny.com

Parks & Recreation Commission Regular Session February 2, 2026

**WE WANT
YOU!**

**to be a part
of our event!**

**2025 attendance
was over 3,500!**

**Would your business
like to be a sponsor?**

**Do you have a
unique vehicle
that kids would love?**

**Are you a non-profit
that helps kids and
families?**

**No cost
to participate!**

TOWN OF CAMP VERDE

**Parks &
Recreation**



928-554-0820 X3

Page 36 of 42



Camp Verde Parks and Recreation Division
395 South Main Street
Camp Verde, AZ 86322
parks@campverde.az.gov

For Immediate Release

Date: January 20, 2026

Contact: Tiffany Smith, Recreation Supervisor

Phone: (928)554-0828

tiffany.smith@campverde.az.gov

Exciting Opportunity for Exhibitors at Camp Verde Touch-A-Truck Event!

Camp Verde Parks and Recreation is still accepting exhibitors for our third annual Touch-A-Truck event on Saturday, February 14, 2026! This free, family-friendly event provides a unique opportunity for kids of all ages to get up close to amazing vehicles, from construction equipment to emergency vehicles and even flashy trucks. Nonprofit groups who benefit children and families are also welcome to set up an informational tent!

The Camp Verde Sports Complex (990 Champion Trail) will transform into an interactive big truck playground from 11:00 AM to 3:00 PM. Local businesses and organizations will showcase their rigs, with some offering live demonstrations viewable from the bleachers.

We are offering free exhibition space for businesses, organizations, and individuals with cool trucks, tractors, or unique vehicles to display and possibly demonstrate. Interested exhibitors can register for free by visiting <https://www.eventeny.com/events/touch-a-truck-2026-24808/>.

What to Expect

- **Hands-on Exploration:** Kids can climb aboard and explore various vehicles while operators explain their functions and purpose.
- **Live Demonstrations:** A designated area will allow exhibitors to showcase vehicles in action.
- **Free Giveaways:** Parks & Recreation will have fun giveaways for kids, and many exhibitors will hand out swag!
- **Food & Entertainment:** The Kiwanis Club of Camp Verde will provide free hot dogs and drinks, and Yavapai Broadcasting will be broadcasting live on-site.

Types of Vehicles We Are Looking For:

- **Unique/Rare/Novelty:** Limos, monster trucks, antique trucks
- **Construction:** Cement trucks, dump trucks, cement rollers

- Emergency: Ambulances, sheriff & police vehicles, fire trucks & equipment
- Farm Equipment: Big tractors, plows, and more
- Commercial: Postal trucks, delivery trucks, garbage trucks, 18-wheelers
- Military: Various military vehicles
- Recreational: 4-wheelers, motorcycles, and other fun rides

Last year's event featured 19 different companies and 33 vehicles and drew 3,500 attendees—and this year, we're planning for an even bigger turnout!

Thank you to our sponsors, Taylor Waste, Yavapai Broadcasting, and Renewal by Anderson for your support in making this event possible!

For more information, call 928-554-0820 extension 3 or email parks@campverde.az.gov

2026 Downtown Camp Verde
Pecan & Wine Festival
March 21st & 22nd

Featuring
15 local wineries, food/beer &
craft vendors.

Live Music both days!



Tickets Sold Online Only
Scan the QR Code



Camp Verde Parks & Recreation

Press Release

Contact: Tiffany Smith, Recreation Supervisor

Phone: (928)554-0828

tiffany.smith@campverde.az.gov

Date: November 26, 2025

Camp Verde Pecan & Wine Festival March 21-22, 2026

Camp Verde Parks & Recreation announces that the annual Pecan & Wine Festival planning has already begun. Pecan & Wine is the premier spring event featuring our great weather and free admission in Downtown Camp Verde adjacent to historic Fort Verde. Saturday hours are 11 am to 6 pm and Sunday 11 am to 5 pm. The Verde Valley Wine Consortium is a partner again and will be hosting the wine tasting tent with 15 wineries from across the Verde Valley. SRP and Yavapai College are returning as Platinum sponsors of the event. Offering multiple food vendors, a wide range of products for sale, great live music and local wineries along with a beer garden, this will be an event not to miss. Held outdoors at 75 E. Hollamon Street, this event has something for everyone.

Back for another year will be Christian Michael Berry's "Blues and Roots Music Review" to the main stage. Christian is an award-winning producer, artist, and promoter whose entertainment career began in 1969 and spans television, music production, album design, and live event promotion. He has worked with major artists across genres, contributed to films and TV series, and produced syndicated music programs. After relocating to Northern Arizona in 1998, he became a central figure in the region's music community, founding blues organizations, leading the Northern Arizona Blues Alliance, and continuing to perform and mentor through local blues schools. We are excited to partner with him on the music lineup for another great event!

Vendor registration is open with outside spaces available. Applications are available at <https://www.eventeny.com/events/pecan-wine-2026-24547/>. Wine vendors should contact the Verde Valley Wine Consortium directly: <https://verdevalleywine.org/>

For more information, contact Camp Verde Parks & Recreation at 395 S. Main St., parks@campverde.az.gov, (928)554-0820 Option 3 or visitcampverde.com/events for more information.

SOT 2026/40TH BIRTHDAY EVENT

Meeting Date: 01/20/26

Meeting Time: 8:30 a.m. – 9:40 a.m.

Committee Member Presents: Nicolas Resteiner, Bonni Jo Drye, Miranda Fisher, Roquelyn Parker, Candra Faulkner, Victoria O'Malley, Mary Hughes, Leah Rhodes, Cliff Bryson, Christian Green.

KEYPOINTS DISCUSSED

Event Date:

- Event date Saturday September 12th, 2026.
- Changing start time to 4:00 p.m.
- Committee in favor of moving the time based on the target audience.
- Committee in favor of changing the format and flow of the event to accommodate the target audience (Balance of families and that relates to what the event is all about (celebration).
 - Transition/Event Flow
 - Celebration/Activities/Meet and Mingle 4:00 p.m. – 5:00 p.m.
 - State of the Town Speakers: 5:15 p.m. – 5:45 p.m.???
 - Celebration/Activities/Dancing: 6:00 p.m. - 8:00 p.m.???

Food:

- Committee in favor of having Food trucks. No Dutch cooking.
 - Invite to go out to food truck vendors.
- Have desserts (Ice cream, pie, etc.) at the end of the event.

Event Logistics:

- Event occurring at Community Park (Town Hall).
 - Had 105-110 people last year.
 - Targeting around 225 people for this event.
- Band located at rear area of the Ramada.
 - The middle fence section can be moved/removed for the band. Discussion about riser for speakers.
 - Would it be better for the stage/riser be located in the grass (rear of the Ramada) along with the dance floor?
- Band as part of the Concert in the Park series.
 - Country theme with a blend of country music (doesn't need to be all country).
- Will still need to have tent rentals (rented tents, tables, and chairs) pending costs.
- Discussion on the City of Surprise holiday events.
- Yavapai Broadcasting can broadcast the State of the Town portion.
- Screen in background with slide show running
 - Music from the band or music playing in the background
 - National Anthem prior to the start of the State of Town???

Theme Development:

- Voted on the following theme for the event “**Our Town, Our Story, Celebrating 40 years.**”
- Events and activities need to relate to the theme of the event.
- Will need to incorporate “America 250” into the event.
- Talking/asking the departments if they would want to create an activity or theme booth for the event (Similar to the golf creation event).
 - Christian to speak with Roxanne about how that event went and was structured.

Sponsorship & Donations:

- Committee in favor of sending out sponsorship/donation letters to various businesses.
- Plan is to reach out for both traditional sponsorship and donated goods (raffles/services/donations to offset budget). Parks and Rec will adapt letter templates. Local and regional businesses targeted.
 - Marketing & PR: Flyer creation, economic development input and support, social media use, press releases, and museum-style signage discussed.

Budget Items Identified for consideration:

- T-Shirts: Pricing research underway; intended for fundraising ~ pre-order logo on front and theme printing on back.
- Parks and Rec to see about pricing, possibly putting a theme on the shirt.
- Committee advised there is enough on the logo so that we don’t have to have the theme on the shirt.
- Having food trucks to decrease food costs and funds.

Other Business:

- No submissions for the flip board and stories.
- Reaching out to people and families that have lived in Camp Verde for decades and getting some stories (eg. Hausers, Fort Verde, etc.)
- Quilt: Bonni Jo/\$500.00 with digitizing \$7.50
- Bounce House. How we going to draw people to the event?

Action Items/Next Steps:

- Review and finalize sponsorship letters (Committee and Staff)
- Review consolidated draft budget
- Draft Sponsorship/donor list
- Distribute and refine sponsorship/donation letters
- Contact City of Surprise (Christian Green)
- Discussion on Marketing strategy, Décor, PR, signage, etc. (Committee)

Next Meeting:

- Three weeks from 01/20/26



ADULT CO-ED BASKETBALL LEAGUE

REGISTRATION: JAN. 2ND - FEB. 20TH

\$375 PER TEAM

\$25 LATE FEE

LATE REGISTRATION: - FEB. 21ST - MARCH 4TH

GAMES BEGIN: MARCH 9TH

MAX TEAMS- 12

MIN PLAYERS- 5

MAX PLAYERS- 15

**GAMES PLAYED MON & WED @
THE COMMUNITY CENTER GYM**

**MUST BE 16 OR OLDER (ONLY 2
UNDER 18 ALLOWED/TEAM)**

**8 GAME GUARANTEE, OFFICIALS
AND TIME KEEPER PROVIDED**

2026

QUESTIONS: CONTACT CAMP VERDE P&R AT

928-554-0920 OR PARKS@CAMPVERDE.AZ.GOV

GHBB NEWS

5TH & 6TH
7TH & 8TH

P&R NEWS



Jan 14 2026

Welcome back
to Grasshopper
Basketball!



Week

1

This week kicks off our first week of the Winter 2026 5th-8th Grade Grasshopper Basketball Season! We're excited for a great season ahead and can't wait to see all the athletes in action.

Games begin at 8 AM on
Saturday, January 17th!



Teams:

5th & 6th

Suns (5/6)
Dream Team
Tarheels
Cowboys
Bulls
Heat (5/6)

7th & 8th

Hustle Gang
Firestorm
Heat (7/8)
Suns (7/8)



Jan. 17th

8am: Suns(5/6) vs. Dream Team
9am: Tarheels vs. Cowboys
10am: Bulls vs Heat (5/6)
11am: Hustle Gang vs Firestorm
12pm: Heat (7/8) vs Suns (7/8)

Please toss
your trash!



GHBB NEWS

Bounce Into the Action!

Week 1 of the Winter Grasshopper Basketball Season is officially in the books, and our teams came out ready to play! The energy was high, the bleachers were packed, and our athletes kicked things off with some awesome games.

Great teamwork, great effort, and great sportsmanship all around! As we move into Week 2, we're excited to see teams continue to grow, compete, and bring that Grasshopper spirit to the court. Let's gear up for another exciting Saturday—see you at the gym!

5TH & 6TH
7TH & 8TH



Week
2

P&R NEWS



Jan 21

2026



Teams:

5th & 6th

Suns (5/6) 1-0
Tarheels 1-0
Heat (5/6) 1-0
Cowboys 0-1
Dream Team 0-1
Bulls 0-1

7th & 8th

Hustle Gang 1-0
Heat (7/8) 1-0
Suns (7/8) 0-1
Firestorm 0-1

GUEST



Jan. 24th

8am: Suns(7/8) vs. Hustle Gang
9am: Firestorm vs. Heat (7/8)
10am: Suns(5/6) vs. Tarheels
11am: Dream Team vs. Bulls
12pm: Cowboys vs. Heat (5/6)



BE PART OF US!

TOWN OF CAMP VERDE

Parks &
Recreation



POSITION ANNOUNCEMENT RECREATION AIDE SUMMER CAMP SUPERVISOR 2026



Seasonal Position
\$17.65 per hour



Monday - Thursday
7:45am - 4:15pm



Ages 18 + may apply

APPLY NOW

<https://www.campverde.az.gov/departments/human-resources/jobs>

Summer Camp paid training begins May 18th with campers starting June 1st through July 23rd. If you love kids, this is the seasonal job for you! We offer arts and crafts, sports, swimming and field trips. Our staff supervises campers and ensures their safety, development, growth, skill achievement, and general well-being. Counselors may also facilitate and create lesson plans for daily activities as well as organize and lead various small and large group activities.



BE PART OF US!

TOWN OF CAMP VERDE

Parks &
Recreation



POSITION ANNOUNCEMENT RECREATION AIDE

HERITAGE POOL LIFEGUARD 2026



Seasonal Position
\$16.15 per hour



Tuesday – Sunday



Ages 15 + may apply

APPLY NOW

<https://www.campverde.az.gov/departments/human-resources/jobs>

Paid Lifeguard Training and Certification is paid and will be scheduled in March at the Heritage Pool. The pool will open for the regular season on May 22.

Lifeguards, under general supervision, will assist patrons using the Heritage Pool with emphasis on water safety and emergency response for the Town of Camp Verde Parks & Recreation Division.